

# CITY OF PERHAM

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## RESOLUTION 2023 - 51

### RESOLUTION SETTING THE 2024 FEE SCHEDULE CITY OF PERHAM, MINNESOTA

NOW THEREFORE, BE IT RESOLVED, by the City Council of the City of Perham, Minnesota, that the following municipal fee schedule is hereby adopted effective January 1, 2024.

<u>Type of Fee</u>	<u>Fee Amount</u>
<b>Airport</b>	
Airport Hangers (monthly)	
1 – 3, 7, 8	\$130.00
4 – 6, 10, 11	\$140.00
9	\$135.00
12, 14, 15	\$145.00
13, 17, 18	\$155.00
16	\$165.00
Monthly Garage Rental	\$ 75.00
Nightly Rental	\$ 25.00
Private Hangar (Annual Fee)	\$ 50.00
<b>Animal Licenses (two year)</b>	
Dogs	\$20.00
<b>Business Licenses (annual)</b>	
Taxi-Cabs	\$50.00 First Vehicle \$25.00 All Other Vehicles
Sexually Oriented Businesses/Adult Entertainment	\$2500.00
Investigation Fee	\$500.00
Waste haulers license	\$50.00 + \$5.00/truck
<b>Cemetery Lot</b>	\$250.00
Winter Storage	\$100.00
<b>Cigarette License (annual)</b>	\$50.00
<b>City Services</b>	
Copies	
Black & White	\$.15 per page
Color	\$.50 per page
Mowing/Snow Removal	\$200 minimum
Dump Truck	\$100.00/hr
Loader (Case)	\$200.00/hr
Snow Blower for Loader	\$75.00/hr
JD 584X Lawn Mower w/Snowblower	\$50.00/hr
Grader (Case)	\$200.00/hr
Street Sweeper (Elgin Johnson)	\$175.00/hr

Vactor Truck (2100 Series)	\$200.00/hr
Snow Plow Truck w/Sander	\$150.00/hr
Pickup	\$90.00/hr
Pickup w/Blade	\$100.00/hr
Skid Steer (J.D.) w/ Bucket or Fork	\$110.00/hr
Skid Steer (J.D.) w/Snow Blower	\$125.00/hr
Skid Steer (J.D.) w/ Backhoe	\$150.00/hr
Skid Steer (J.D.) w/Broom	\$125.00/hr
Skid Steer (J.D.) w/ Grappler Hooks	\$110.00/hr
Lawn Mower (J.D.) 11' Deck	\$80.00/hr
Lawn Mower (J.D.) 6' w/Bagger	\$65.00hr
Lawn Mower (Walk Behind)	\$50.00/hr
Tractor (J.D.)	\$70.00/hr
Tractor (J.D.) w/17' Mower Deck (\$30.00)	\$100.00/hr
Tractor (J.D.) w/7' Brush Hog (\$35.00)	\$105.00/hr
Tractor (J.D.) w/ Snow Blower (\$45.00)	\$115.00/hr
Weed Trimmer	\$50.00/hr
Chain Saw (Regular)	\$60.00/hr
Chain Saw (Extendable Blade)	\$55.00/hr
3" Pump (Portable – No Operator)	\$35.00/hr
6" Pump (Portable – No Operator)	\$50.00/hr
Pump (Venture – No Operator)	\$60.00/hr
Impound Vehicle Charge	\$35.00
Impound Vehicle Storage	\$5.00/day
Sanding Parking Lot	\$75/minimum
Vehicle Towing	Actual Cost
<b>Dance Permit</b>	\$10.00
<b>Fire Calls</b>	
Per Fire Response	\$500.00 (1 <sup>st</sup> hour)
Per Fire Hour	\$300.00 / hour
Consumables	Cost of Items
Rescue Service	\$500.00 (1 <sup>st</sup> hour)
Per Rescue Hour	\$300.00 / hour
False alarms (1-3 or uncontrollable event)	No Charge
False alarms (4+)	\$300.00
False alarms, cancelled en route	No Charge
Carbon Monoxide (CO)	\$50.00
Out of Area Response	\$450.00
Structural Training Burns	\$500 (base fee)
(exclusive of any necessary permit fees or additional services)	
Late Fees	10% of total bill if assessed to property taxes
Meeting Room Rental	\$25.00
<b>Fire Mutual Aid</b>	
Ladder Truck	\$375 per hour
Engine >1000 gpm pumper	\$275

Rescue Truck	\$200 per hour
Tanker Truck	\$200 per hour
Grass Rig	\$150 per hour
Air Truck	\$200 per hour
ATV	\$75 per hour
Firefighters only (w/o truck)	\$15 per hour
<b>Library</b>	
Late Fee	\$.15 per day
Faxing	\$1.00 per page
Copies/Printout	\$.15 per page
Color Copies/Printouts	\$.50 per page
<b>Liquor Licenses (annual)</b>	
Off-sale beer license	\$125.00
On-sale beer license	\$150.00
Temporary on-sale 3.2 beer license	\$20.00 per day
Seasonal on-sale 3.2 beer license	\$100.00
On-sale liquor license	\$2300.00
Temporary on-sale liquor license	\$50.00 per day
On-sale wine license	\$275.00
Brewer taproom on-sale license	\$400.00
Brewer taproom off-sale license	\$300.00
Sunday liquor license	\$200.00
Set-up License-Annual Consumption and Display Permit	\$400.00 (includes State fee)
One-day temporary consumption and display (Set-up)	\$ 25.00
Temporary wine license	\$40.00
Culinary class limited on-sale license	\$150.00
<b>Park Rentals</b>	
Arvig Park	
Softball Fields (Paid in advance)	\$125/day/field
Paul Miller Park	
Shelter 1	\$50.00
Shelter 2	\$40.00
<b>Peddlers and Solicitors</b>	
Daily	\$50.00
Annually	\$200.00
<b>Planning and Zoning</b>	
Conditional Use Permit	\$200.00
Preliminary Plat	\$200.00
Rezoning	\$300.00
Sign Permit	\$25.00
Fences, six feet or lower	
(over six feet requires a Building Permit)	\$25.00
Sheds, 200 square feet or less	

(over 200 square feet requires a Building Permit)	\$25.00
Vacation Request	\$300.00
Variance	\$200.00
Parking fee for new construction that cannot provide the required off street parking in the DC does not apply to existing buildings	\$1,500/space
Right-Of-Way Permit	\$40.00
Demolition Permit – Residential	\$50.00
Demolition Permit – Commercial	\$100.00
House moving fee (When no building permit is required)	\$25.00

### **Rental Inspections**

Rental Inspection (every 3 years)	\$40.00
Rental re-inspection	\$30.00

**Tetrahydrocannabinol (THC) License (annual)** \$500.00

### **Utilities**

#### Natural Gas Fees

Gas Installation Fee – Residential	\$350.00 (first 100')
Gas Installation Fee – Commercial	\$500.00 (first 100')
Gas Installation Fee – Residential (After October 15 <sup>th</sup> )	\$550.00 (first 100')
Gas Installation Fee – Commercial (After October 15 <sup>th</sup> )	\$650.00 (first 100')
Gas lines over 100'	\$5.20/foot
After October 15th (winter installation)	40% increase
Excess Main Extension	Time & Material
Gas Meter Change Out-Residential	\$75.00
Gas Meter Change Out- Commercial/Industrial	Time & Material
Excess Footage- Replacement/Upgrade/Move	Time & Material
Other Service/Miscellaneous	Time & Material

#### Gas Rates:

City Residential Base Fee	\$6.30
Rural Residential Base Fee	\$14.70
City Commercial Base Fee	\$6.30
Rural Commercial Base Fee	\$14.70
Medium Commercial Base Fee	\$21.00
Large Commercial Base Fee	-\$47.25
Small Industrial Base Fee	\$105.00
Medium Industrial/Interruptible Base Fee	\$236.25
Large Industrial/Interruptible Base Fee	\$315.00

#### Gas Margins:

Residential	\$2.31
Commercial	\$2.31
Medium Commercial	\$1.93
Large Commercial	\$1.82
Small Industrial	\$1.49
Medium Industrial/Interruptible	\$0.81

Large Industrial/Interruptible	\$0.40
Henning/Battle Lake	\$0.10
Service Rates	\$85.00 per man hours (minimum one hour)

Sewer Fees

Sewer Connection Fee \$150.00

Sewer Rates:

Residential/Commercial	.02627/cft
Industrial	Flow > 5 million gal/mo .02364/cft Flow < 5 million gal/mo .02627/cft
BOD	.252/lb
Solids	.087/lb

Flat Fees:

Residential	\$14.55
Duplex	\$17.85
Multi-Unit	\$21.90
Bongards	\$56.00
Perham Resource Recovery Facility Flat Fee	\$1,355.00

Significant Industrial User Penalty Rates

Monthly Average Flow:	\$3.00 per 1,000 gallons
Monthly Average BOD5 Mass	\$0.35 per pound of BOD5
Monthly Average TSS Mass	\$.15 per pound of TSS
Daily Maximum Oil and Grease Concentration	\$6.00 per pound of Oil and Grease discharge on day of violation
pH	\$400 per each day of month for 1 <sup>st</sup> violation \$800 per each day of month for 2 <sup>nd</sup> violation \$1,600 per each day of month for 3 <sup>rd</sup> violation \$3,200 per each day of month for 4 <sup>th</sup> violation

Base Fee:

Residential/Commercial/Industrial	Base Rate	\$12.35
Apartments	Per Base Unit	\$9.26
Other Service/Miscellaneous		Time & Material

Water Fees

Water Connection Fee \$50.00  
Water Meter Actual Cost

Water Rates:

Residential & Apartments per unit	0 – 1000 cft	\$0.0176/cft
	1001 + cft	\$0.0188/cft
Commercial	0 – 1000 cft	\$0.0176/cft
	1001 + cft	\$0.0188/cft
Industrial	0 – 100,000cft	\$0.01000/cft
	100,001 + cft	\$0.0125/cft
Irrigation Residential/Commercial	0-1000 cft	\$0.0176/cft
	1001 + cft	\$0.0188/cft

Irrigation Field	0-2000 cft	\$ .0176/cft
	2000+	\$ .0188/cft
Base Rate	5/8" meter	\$7.00
	1" meter	\$12.00
	1.5" meter	\$23.00
	2" meter	\$36.00
	3" meter	\$71.00
	4" meter	\$110.00
	6" meter	\$175.00
	Irrigation	\$3.00
Bulk Water		\$10.00/ 1000 gallons (\$30 minimum)
Other Service/Miscellaneous		Time & Material
<u>Recycling Fees</u>		
Single Residential Monthly Fee		\$7.07
Multi-Unit		
1-2 Units		\$7.07each
3+ Units		\$4.97 per unit
Additional Tote Rental		\$2.32month
Tote Replacement		\$50.00
<u>Storm Water Fees</u>		
Small Residential		\$1.75
Medium Residential		\$3.50
Small Commercial		\$5.25
Medium Commercial		\$7.00
Large Commercial		\$8.75
Major Industrial		\$17.50
Bongards Creameries		\$297.50
<u>Deposits</u>		
Residential – Renters, Non-Recorded Contract for Deeds & Previous Delinquent Disconnect Customer		
Gas (gas and water also)		\$300.00
Water (only)		\$150.00
Commercial – Renters & Previous Delinquent Disconnect Customer		
	One month average annual usage (based off previous year) \$300 minimum	
Past Due Penalty Fee	10% of past due charges	
-Return Check/ACH Fee		\$30.00
Reconnection Fee (gas or water)		\$75.00

**Building Permit Fees**

Total Valuation	Permit Fee
\$1.00 to \$500.00	\$15.00
\$501.00 to \$2,000.00	\$15.00 for the first \$500.00 plus \$2.00 for each additional \$100.00, or fraction thereof, to and including \$2,000.00
\$2,001.00 to \$25,000.00	\$45 for the first \$2,000.00 plus \$9.00 for each additional \$1,000.00, or fraction thereof, to and including \$25,000.00
\$25,001.00 to \$50,000.00	\$252.00 for the first \$25,000.00 plus \$6.50 for each additional 1,000.00, or fraction thereof, to and including \$50,000.00
\$50,001.00 to \$100,000.00	\$414.50 for the first \$50,000.00 plus \$4.50 for each additional 1,000.00, or fraction thereof, to and including \$100,000.00
\$100,001.00 TO \$500,000.00	\$639.50 for the first \$100,000.00 plus \$3.50 for each additional \$1,000.00, or fraction thereof, to and including \$500,000.00
\$500,001.00 to \$1,000,000.00	\$2,039.50 for the first \$500,000.00 plus \$3.00 for each additional \$1,000.00, or fraction thereof, to and including \$1,000,000.00
\$1,000,001.00 and up	\$3,539.50 for the first \$1,000,000.00 plus \$2.00 for each additional \$1,000.00, or fraction thereof

**Other Inspections and Fees:**

- 1. Inspections outside of normal business hours  
(minimum charge – two hours) .....\$30.00 per hour\*
  - 2. Inspections for which no fee is specifically indicated  
(minimum charge – one half hour) .....\$30.00 per hour\*
  - 3. Additional plan review required by changes, additions or  
revisions to approved plan (minimum charge – one half hour). \$30.00 per hour\*
  - 4. For use of outside consultants for plan checking and  
inspections or both .....Actual costs\*\*
  - 5. Plan review fee – 65% of the base building permit fee (commercial permits)  
10% of the base building permit fee (residential permits)
  - 6. State surcharge - . (NOTE: State surcharge fee is collected and forwarded to the State and is not  
part of City permit fee).
 

\$0.00 - \$1,000,000	\$ .50 per thousand
\$1,000,001 - \$2,000,000	\$500 for first \$1,000,000 plus \$.40 for each additional thousand
\$2,000,001 - \$3,000,000	\$900 for first \$2,000,000 plus \$.30 for each additional thousand
\$3,000,001 - \$4,000,000	\$1,200 for first \$3,000,000 plus \$.20 for each additional thousand
\$4,000,001 - \$5,000,000	\$1,400 for first \$4,000,000 plus \$.10 for each additional thousand
\$5,000,001 plus	\$1,500 for first \$5,000,000 plus \$.05 for each additional thousand
  - 7. All valuation calculations shall include labor regardless of source.
  - 8. If construction commences prior to obtaining a building permit, an investigation fee shall be  
collected and is in addition to the required permit fee (but may not exceed the permit fee).
  - 9. The building permit fee shall be fully refunded if requested within 14 calendar days of submittal if  
project does not proceed.
  - 10. Re-roof valuation shall be calculated at \$250 per square of roof surface.
  - 11. Zoning Permit Fee – Impervious Surface Additions (patios, sidewalks, driveways, etc.)...\$25.00
- \*Or the total hourly cost to the City, whichever is the greatest. This cost shall include supervision,  
overhead, equipment, hourly wages and fringe benefits of the employees involved.  
\*\* Actual costs include administrative and overhead costs.

Adopted by the City Council on this 11<sup>th</sup> day of December 2023.

  
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 Mayor

ATTEST:

  
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 City Manager